Date: October 14, 2017

Start time: 10:00 AM

Location: CSIL

Meeting called by: Jia Hui (Mandy) Xiao

Facilitator: Jia Hui (Mandy) Xiao

Timekeeper: Jia Hui (Mandy) Xiao

# **Attendance**

|  |  |  |
| --- | --- | --- |
| Attendees | Status | Reason (if absent) |
| Sheung Yau (Gary) Chung | Absent | Volunteering |
| John Ko | Present |  |
| Ryan Kiew | Present |  |
| Zavier Aguila | Present |  |
| Jia Hui (Mandy) Xiao | Present |  |

# **Today’s agenda**

1. Work on Homework 2 together

|  |
| --- |
| **Agenda Item #1** |
| Discussion   * Use AWS as server |
| Conclusions   * 80% finished in Requirements Doc, Design Doc, QA Doc |
| Action items   |  |  |  | | --- | --- | --- | | Description | Person Responsible | Deadline | |  |  |  | |  |  |  | |  |  |  | |

# **Next Meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Time | Location | Notes |
| Oct. 16 2017 | 1:30am | CSIL |  |

End time: 5:15 PM